



**PŌHAI MAILE INTERNSHIP PROGRAM**  
**PROGRAM DATES: JUNE 09 - 27, 2014 | DEADLINE TO APPLY: MARCH 14, 2014**

Dear applicant:

Thank you for your interest in applying for the Pōhai Maile Internship Program at Haleakalā National Park. Please read the background information and instructions before filling out the application form. If you decide to pursue an internship position with us, you will need to submit your completed application no later than **March 14, 2014**. Incomplete applications and those postmarked after the deadline will not be accepted or reviewed, no exceptions. Up to 25 applicants will be selected for an interview, upon which 12 will be granted a position in the program. Final selections will be announced no later than April 25, 2014.

Background

Pōhai Maile is a three-week internship program designed for high school students to learn about the National Park system, its efforts to protect natural and historical resources, and potential careers. The program affords interns a chance to work alongside park professionals in various programs, including Resources Management, Interpretation, and Facilities Management. Activities will also be planned outside of the park to meet and work with many of our partners to learn about Maui's cultural and conservation issues.

This program is intended for those who have an interest in pursuing a career in natural resources conservation and/or the National Park Service. It does not preclude applicants without prior experience in environmental service, but does seek individuals who have an interest and willingness to learn about the natural environment at Haleakalā and the ongoing efforts to protect its unique species, many of which are found only on Maui.

Pōhai Maile is one of three internship programs at Haleakalā National Park. Others include Kupukupu 'Āina for middle school students and 'Imi i ka Lama for college-age students. All of these programs offer critical stepping stones towards a career in the National Park Service, a benefit offered specifically to aid Hawai'i's youth and their professional aspirations.

Living Allowance

Interns will earn a Living Allowance of \$25.00 per day of participation. The funds will be paid via direct deposit after the conclusion of the program. The Living Allowance is meant to offset the cost of equipment and supplies not provided by Haleakalā National Park.

## Eligibility Requirements

Applicant must be:

- Currently enrolled in a Hawai'i high school (grades 9-12)
- Available to attend an orientation meeting with his/her parents on May 08, 2014
- Available full-time between June 09-27, 2014 (7:30 a.m. – 4:00 p.m.) plus travel time
- Able to participate in a two-night camping trip in the Kīpahulu district of Haleakalā National Park
- Able to provide own daily transportation to and from designated pick-up sites at the War Memorial Stadium in Kahului or Eddie Tam Gym in Makawao. Free transportation to and from these sites will be provided by Haleakalā National Park staff.
- Able and prepared to work outdoors at sea level and at elevations between 7,000-10,000 feet in varying weather conditions
- Able to provide own housing accommodations if he/she is a neighbor island applicant

## To apply

1) Fill out all four (4) pages of the application form, which consists of:

- ✓ Ten questions
- ✓ Applicant signature and date
- ✓ Parent/guardian signature and date if under 18 years old
- ✓ Two reference check sheets

2) Submit completed application via mail or fax no later than **March 14, 2014** to:

Kūhea Asiu  
Internship Coordinator  
Haleakalā National Park  
P.O. Box 369 Makawao, Hawai'i 96768-0369

Fax: (808) 572-1304 Attn: Kūhea Asiu, Internship Coordinator

3) Applicants must use official form as it appears in this packet. Incomplete and/or illegible applications will not be accepted or reviewed. Applications should be typewritten or filled out using a black or blue ink pen and sent by fax or mail. **DO NOT** use a pencil!

Questions may be directed to Kūhea Asiu at (808) 572-4452 or [Kuhea\\_Paracuelles@nps.gov](mailto:Kuhea_Paracuelles@nps.gov).



**2014 INTERNSHIP APPLICATION**

Legal name: \_\_\_\_\_ Preferred name: \_\_\_\_\_

Current grade level: \_\_\_\_\_ School attending: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cellular: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
(Street number and name) (City, State) (Zip Code)

E-mail address: \_\_\_\_\_

T-Shirt Size (circle one): SM MED L XL 2XL 3XL

*Please answer the following questions. Incomplete and/or illegible applications will not be accepted.*

1. How did you hear about this program?

2. Why are you interested in participating in this program?

3. Describe your outdoor experience (i.e. hiking, camping, etc.)

4. This program requires you to work both indoors and outdoors for a full eight hours each day, most times at elevations between 7,000-10,000 feet. Weather conditions vary throughout the day, which can be sunny and hot or wet and windy. Are you able to fulfill these requirements? Circle your response below.

Yes      No

5. Have you participated in environmental service projects before? Please describe the location and the kind of work that you did. Examples: Pulling weeds, planting native vegetation, participating in a wildlife survey, picking up litter, other internship programs.

6. Give us an example of your experience in working as a member of a team on a school or community project. What was your role and what were your responsibilities?

7. If accepted into the program, what would you hope to do and learn?

8. How would this experience help you achieve your future academic, professional or personal goals?

9. Program hours are between 7:30 a.m. – 4:00 p.m. Transportation time to and from Haleakalā National Park will add up to 2 ½ hours to the work day, depending on how far you live from the park. Are you available to participate full-time between June 09-27, 2014? Circle your response.

Yes    No

10. What are other opportunities that you are considering in addition into this program?

*My signature below certifies that the information I have provided in this application is true and accurate to the best of my knowledge. I understand that if I have knowingly and willingly provided false information that I may be disqualified from the hiring process.*

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Print applicant name

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Signature

Date signed: \_\_\_\_\_

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Print parent/guardian's name

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Signature

Date signed: \_\_\_\_\_





### Pōhai Maile Reference Sheet

Please complete this reference check sheet to the best of your ability. References for this applicant must NOT be family members. Acceptable references include teachers, coaches, family friends, community leaders applicant has worked with, etc. When completed, please put in a **sealed** envelope and return to applicant to be sent in with his/her application, which is due by March 14, 2014.

Name: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Daytime phone number: \_\_\_\_\_ Evening phone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Your frank responses to the following questions will be much appreciated.

1) How long have you known this applicant? (Circle one)

0 – 6 months      6 -12 months      1-2 years      3 years or more

2) How would you describe the applicants overall personal qualities?

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3) What are some of his/her qualities that he/she could improve on? Please explain.

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4) How would you describe his/her ability to work with others? Please provide an example if possible.

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5) Please describe the applicant's ability to follow instructions and work independently.

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6) Can you tell us why the applicant would be a good candidate for this internship?

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7) Is there anything else about the applicant that you'd like to share with us?

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8) Would you like to be contacted regarding future internship opportunities for the Kupukupu 'Āina Middle School, Pōhai Maile High School, and 'Imi i ka Lama Collegiate internship programs at Haleakalā National Park? (Please circle one)

Yes                  No

The applicant will be notified of his/her status by April 25, 2014. Thank you very much for your time, we appreciate your comments.





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